

**MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD
PLACE BOARD OF EDUCATION ON FEBRUARY 25, 2019**

The St. Bernard-Elmwood Place Board of Education met in regular session on Monday, February 25, 2019, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Marc Fleak, Dr. Jason McMullan, Micki Spears, and Tinette Underwood

Also present: Dr. Mimi Webb, Emily Hauser, and Bruce Helwagen

Visitors (who signed in): None

Public Participation

None

19-28 Approval of Minutes of Regular Meeting on January 28, 2019

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve minutes of Regular Meeting on January 28, 2019 as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

19-29 Financial Report and Report of the Treasurer

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve the following:

Financial Report for January 2019

Investments for January 2019

Investments - General

Star Ohio	\$ 12,434,322.99
5/3 Securities	1,000,000.00

Investment Interest - General

Star Ohio - General	26,402.81
US Bank	148.34
5/3 Bank	4.25
5/3 Securities	414.04

Investments – Building Project

Star Ohio Bond Retirement	58,531.84
Star Ohio LFI	222,119.07
Star Ohio Local Share	654,182.66
Star Ohio State Share	5,557,925.16
5/3 Securities LFI	3,587,244.86

5/3 Securities LFI Money Market	1,584,683.42
5/3 Securities Local Share	3,629,175.00
5/3 Securities Local Share Money Market	909,645.96

Investment Interest – Building Project

Star Ohio Bond Retirement	124.29
Star Ohio LFI	471.64
Star Ohio Local Share	1,389.08
Star Ohio State Share	11,801.59
5/3 Securities Local Share C.D.'s	3,772.42
5/3 Securities LFI C.D.	3,321.38

<u>Donation Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Neediest Kids of All	\$200.00	019 9831	EPE NKOA

Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days older than the Purchase Order as Presented

Hamilton County Educational Service Center	\$ 82,127.00
Fuel Education	350.00
University of Notre Dame	1,800.00
World's Finest Chocolate, Inc.	2,250.00

Approval of Ohio School Boards Association Membership

Continuation of membership in the Ohio School Boards Association, the Briefcase subscription, the School Management News subscription, the Legal Assistance Fund, and the Policy Service Update.

Amended Certificate and Permanent Appropriations

Resolution to Authorize Expenditures

WHEREAS, The Board of Education believes that purchases and expenses incurred to recognize and honor students, volunteers, advisory groups, and staff for their contributions in support of the educational mission and goals of the St. Bernard-Elmwood Place City Schools serves a proper public purpose; and

WHEREAS, the Board of Education desires to authorize administrators to purchase meals, refreshments, token retirement gifts and meritorious service awards, and/or other amenities as indicated herein.

NOW, THEREFORE, BE IT RESOLVED by the St. Bernard-Elmwood Place City School District Board of Education as follows:

SECTION I

The Board of Education declares that purchases and expenses incurred to recognize and honor students, volunteers, advisory groups, and staff for their contributions in support of the educational mission and goals of the St. Bernard-Elmwood Place City School District serves a proper public purpose.

SECTION II

The Board of Education further authorizes administrators to purchase meals, refreshments, token retirement gifts and meritorious service awards, and/or other amenities, which may include teacher or student recognition as gifts appropriate to the occasion, and to support the staff wellness program. Individual gifts, including but not limited to books, educational items, and gift cards may not exceed \$50.00 in value. Administrators and approved staff members will be reimbursed for such purchases if they are made with the administrator's personal funds, assuming such purchases are made in accordance with all Board policies and procedures.

SECTION III

The Board of Education expects purchases of this nature to be reasonable and appropriate, and directs the Treasurer to engage in any activities necessary to support the above activities and ensure proper documentation and oversight in accordance with Board Policy, administrative regulations, and the law.

SECTION IV

IT IS FOUND AND DETERMINED that all formal action of this Board concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

19-30 Approval of Job Description

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the Building Level PBIS Coordinator job description as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

19-31 Employment of Paraprofessional

Mrs. Underwood made a motion, seconded by Dr. McMullan, to employ Sarah Reed, as a Paraprofessional Step 1, effective February 19, 2019, for the remainder of the 2018-2019 school year, with one hour of training on February 14, 2019.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

19-32 Employment of Supplemental Contract – 2018-2019

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the person listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contract listed below, effective at the close of the 2018-2019 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the person listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Leslie Koehl	Mentor (1/2 stipend)	5

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

19-33 After-School Enrichment

Mr. Fleak made a motion, seconded by Dr. McMullan, to employ the following to provide after-school enrichment classes for 4 consecutive weeks, 1 day per week, 50 minutes per class, beginning February 20, 2019 at a total stipend of \$100 per person (Title IV Grant Funds), which includes class time and planning:

Andrea Draeger	Sue Porter
Karen Kresser	Lindsay Smith
Liliane Kinne	Erin Sprague
Jennifer Newman	Ashley Witzgall

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

19-34 Building Level Positive Behavioral Interventions and Supports (PBIS) Coordinators

Mrs. Spears made a motion, seconded by Dr. McMullan, to employ the following as Building Level PBIS Coordinators for their respective building, effective January 1, 2019 through May 23, 2019, \$500 stipend per person:

Erin Sprague – Elmwood Place Elementary
Katie Fitzpatrick – St. Bernard Elementary

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

19-35 Approval of Revisions to Board of Education Policies

Mrs. Underwood made a motion, seconded by Mr. Fleak, to approve the following revised Board of Education policies:

- BCC Qualifications and Duties of the Treasurer
- DH Bonded Employees and Officers
- DECA Administration of Federal Grant Funds
- JED Student Absences and Excuses
- JEE Student Attendance Accounting (Missing and Absent Children)
- JFCK Use of Electronic Communications Equipment by Students
- JGD Student Suspension
- JHG Reporting Child Abuse and Mandatory Training

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

19-36 Motion to Transfer Funds

Mrs. Spears made a motion, seconded by Mr. Fleak, to transfer \$1,548,649 from 001 General Fund to 004 LFI.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Miscellaneous - Liaison Reports

1. Curriculum Council Liaison – Micki Spears
2. Student Achievement & Student Affairs Liaisons – Marc Fleak
3. Education Hall of Fame Committee Liaisons – Marc Fleak and Tinette Underwood (no report)
4. Alumni Association – Marc Fleak and Micki Spears
5. Great Oaks Institute of Technology & Career Liaison – Micki Spears
6. Legislative Liaison – Dr. Jason McMullan
7. Business Liaison – Tinette Underwood
8. President’s Report – Linda Radtke
9. Superintendent’s Report - Dr. Mimi Webb
10. Building Project Update – Bruce Helwagen

19-37 Adjournment

Mrs. Underwood made a motion, seconded by Mrs. Spears, to adjourn the meeting. Meeting adjourned at 7:24 p.m.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Minutes approved by the Board of Education: _____

Treasurer

Date

Board President

Date